



The Albury Sailors, Soldiers and Airmen's Club
570 – 580 Olive Street,
ALBURY 2640 NSW

Ph: 02 6041 2222 Fax: 02 6041 2015
Email: careers@ssaclub.com.au

Application for Employment

Personal:

Surname:	First name:
Title: Miss/ Ms/ Mrs/ Mr	Gender: Male/ Female
Preferred name:	Date of Birth:
Occupation:	
Phone:	Mobile:
Email:	
Address: (Mailing address)	State:

Application:

Position applied for:	Food & Beverage <input type="checkbox"/>	Gaming <input type="checkbox"/>	Administration <input type="checkbox"/>
	Cleaning <input type="checkbox"/>	Chef <input type="checkbox"/>	Kitchen hand <input type="checkbox"/>
Status:	Full time <input type="checkbox"/>	Casual <input type="checkbox"/>	
Date available to commence			

Availability: please tick your availability for work

	Mon	Tue	Wed	Thur	Fri	Sat	Sun
Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you prepared to work weekends, nights and public holidays on regular basis?	YES <input type="checkbox"/> NO <input type="checkbox"/>						
Are there any other circumstances that may affect your ability to attend work?	YES <input type="checkbox"/> NO <input type="checkbox"/>						

Qualifications and Certificates:

NSW RSA <input type="checkbox"/>	Basic Food Safety <input type="checkbox"/>	Hospitality Qualification <input type="checkbox"/>	Trade <input type="checkbox"/>
NSW RCG <input type="checkbox"/>	First Aid <input type="checkbox"/>	Other <input type="checkbox"/>	WHS <input type="checkbox"/>
Details _____			
Other relevant certificates _____			
<input type="checkbox"/>			
Please note: original certificates must be presented at interview			

Highest level completed in secondary school: (eg) Year 12	The year you completed: (eg 2013)
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Previous Employment:

Please list your last two employers or last 5 years

Employer Name	Location	Position	Duration & reason for leaving

Have you previously applied for employment with the SS&A Club? YES NO
(If yes, what was the outcome) _____

Have you previously been employed with the SS&A Club? YES NO
If yes when & in what role? _____

Do you have a relative or friend working at the Club? YES NO
(If yes, who)? _____

Identification:

Are you legally entitled to work in Australia? YES NO
Evidence such as passport & work permit/Visa relevant to role applying for must be provided.
Please produce one proof of identity in the form of;
Driver's licence Birth Certificate Passport†
Working permit/visa Sub-class type / # _____

Medical:

To assist the Club to fulfil its obligations under Workplace Health and Safety Laws, please disclose any information about any condition you may have that may:

- prevent you from performing the inherent requirements of the position you are applying for;
or
- May pose a risk to the health and safety of you, fellow employees or club patrons.

YES NO

If YES, give details _____

Are you prepared to attend a pre employment medical examination by the Club's nominated doctor if required?

YES NO

If NO give details _____

General:

Have you ever been discharged from employment because your work or conduct was not satisfactory? YES NO

If YES give details _____

Have you ever been convicted of any offence other than minor traffic infringements? YES NO

If YES give details _____

Are you prepared to undertake a police check? YES NO

Do you have any objection to enquiries regarding qualifications or previous employment? YES NO

Do you have any objection to us seeking verification and additional information to any matter within this application? YES NO

If required, are you willing to undertake a background check in regards to working with children? YES NO

Is there any additional information you wish to give?

Probation:

I understand and accept that as a condition precedent to my obtaining a position at The SS&A Club, I shall have to undergo a probationary period of employment.

Conditions of Application

- a) I understand that completion of this application may not lead to an interview
- b) I understand that an offer of employment is subject to a reference check from a previous employer
- c) I understand that an offer of employment is subject to a reference check from my secondary school / college if I am 22 years of age or younger
- d) I certify that the information given in this application and any enclosed documentation is true and correct

Declaration:

I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from liability for any damage, claims, costs, expenses, which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that false or misleading answers to any question in this application will be regarded as misconduct and will be grounds for my dismissal from employment.

Date: _____ Signature: _____